



## Veterinary Research Institute, Lahore

### **A-SCHEDULE OF INVITATION OF TENDER** **NO.01/VRI/QCL/ESTATE/R&D/AC/2021-22**

Document #

VRI-MGT-QSF-7.05

Version

2

Date of opening	15.07.2021
Time of receipt	11.00 am (15.07.2021)
Time of opening	11.30 am (15.07.2021)
Price of tender	1000/-
Required at	Veterinary Research Institute, Lahore.
Delivery Period	As and when required throughout the financial year 2021-22 up-to 15 June, 2022.

Firms are required to quote rates on free delivery to consignee end for the supply of Green Fodder for the fiscal year 2021-22. Offer shall remain valid for a period of 120 days from the date of opening of tender. The offer with validity less than 120 days will be rejected.

### **B-Specifications**

Description of Store	Specification of Store	Quantity Required	Estimates cost
Green Fodder	(Seasonal)	5000-Mound	2.0 million

### **C-General Terms and Conditions:**

Note: Please read the following terms and conditions carefully.

1.	The bidding procedure will be governed by Rule 38 "Procedures of Open Competitive Bidding" sub-rule 2(a) Single stages two envelop procedure". <b>i)</b> The bid shall comprise a single package containing two separate envelops. Each envelope shall contain separately the financial proposal and technical proposal. <b>ii)</b> The envelope having technical bid should be marked as "Technical Bid" in bold and legible letters similarly financial bid should be marked as "Financial Bid" in bold and legible letters alongwith the name and address of the bidder.
2.	All the firms will have to deposit bid security @2% of the total estimated cost i-e Rs.40,000/- (Rupee Forty Thousand only) as CDR and attach original with the technical bid and photocopy with the financial bid (PPRA Rule# 27). The successful Bidder's CDR shall be discharged upon signing of contract and furnishing the 5% performance security.
3.	The bid security may be forfeited: <b>a)</b> If a bidder withdraws its bid during the period of bid validity. <b>b)</b> In the case of a successful Bidder, if the Bidder fails to sign the contract or fails to provide a performance security.
4.	CDR No. Bank Name and date should be mentioned on the technical bid.
5.	Contractors should be registered in Sales Tax department. Sales Tax number & NTN number should be mentioned on technical bid.
6.	The contractor should give proof of the Professional Tax paid for the Year, 2021-22.
7.	On the acceptance of the tender the amount @ 5% of total tender amount would be deposited as performance guarantee (PPRA Rule# 56) and 0.25% as paid stamped duty by the successful bidder. This performance guarantee shall be released to the supplier upon successful completion of the contract.
8.	The performance security forfeiture, Blacklisting: <b>a)</b> If the supplier fails to supply the whole consignment the entire amount of performance security shall be forfeited in favor of Government account or the firm shall be blacklisted minimum for two years for future participation or both. <b>b)</b> In case of late delivery of goods beyond the periods specified in the purchase order, a penalty @0.067% per day of the cost of late delivered supply shall be imposed upon the supplier, however in case of any force majeure or unseen unavoidable circumstances the procuring agency may extend the delivery period.

9.	Indulgence in corruption and fraudulent practices is liable to result in rejection of Bids, cancellation of contracts, debarring or blacklisting of the Bidder following prescribed manner.
10.	The bid must be for the whole quantity of an item required in the schedule of requirement.
11.	Any bid received by the procuring agency after the deadline for submission of bids prescribed by the procuring agency shall be rejected and returned unopened to the bidder.
12.	<b>a)</b> The Bidder may withdraw its bid prior to the deadline prescribed for submission of bids. <b>b)</b> No bid may be withdrawn in the period between deadline for submission of bids and the expiration of the period of bid validity specified in Bid Date Sheet. Withdrawal of a bid during this period may result in forfeiture of the Bid Security submitted by the Bidder.
13.	<b>Format and signing of Bid:</b> a) The bid shall be typed and shall be signed by the Bidder or a person or persons duly authorized by the Bidder to the contract. The person or persons signing the bid shall initial all pages of the bid. b) All bidding documents to be dully attested (signed and stamped) by the authorized person of company.
14.	<b>Bid Price:</b> a) The bidder is required to offer a competitive price. All prices must include the taxes and duties, where applicable. If there is no mention of taxes, the offered/quoted price shall be considered as inclusive of all prevailing taxes/duties. b) Prices offered should be for the entire quantity of an item demanded in the schedule of requirement; partial quantity offers shall straightaway be rejected. c) Conditional offer shall also be considered as non-responsive bid.
15.	During evaluation of the bids, the procuring agency may ask the Bidder for a clarification of its bid (PPRA Rule #33). The request for clarification and the response shall be in writing, and no change in the prices or substance of the bid shall be sought, offered, or permitted.
16.	The procuring agency may reject all bids at any time prior to the acceptance of a bid.
17.	The payment will be made through Accountant General Punjab after the successful inspection of the store subject to the availability of the budget.
18.	The procuring Agency reserves the right at the time of award of contract to increase or decrease, the quantity of goods originally specified in the schedule of requirements depending upon the availability of budget without any change in unit price or other terms and conditions.
19.	Part payment and part supply should be allowed.
20.	Any effort by a Bidder to influence the Procuring Agency in its decisions on bid evaluation, bid comparison, or contract award may result in the rejection of the Bidder's bid. Any infringement shall lead to disqualification.
21.	The contractor should provide affidavit regarding non-blacklisting and replacement of defective supply free of cost (as sample provided by the procuring agency) alongwith the technical offer.
22.	The bidder should submit price reasonability certificate along with the technical bid.
23.	Evaluation Criteria will be: <b>(i)</b> Technical Specifications of the store. <b>(ii)</b> General terms and conditions of the Tender Document.

Officer In-charge Store

Signature of the indenter  
(Estate/QCL/R&D)

Chairman Purchase Committee